Worksheet

Preparing for Change Action Plan

Theme 1	Theme 2
What is the broad concern that needs to be addressed?	What is the broad concern that needs to be addressed?
What are the proposed actions for addressing this concern?	What are the proposed actions for addressing this concern?
Who is going to take the lead on implementing each action?	Who is going to take the lead on implementing each action?
When will each action be implemented?	When will each action be implemented?

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Worksheet

Preparing for Change Action Plan

Theme 3	Theme 4
What is the broad concern that needs to be addressed?	What is the broad concern that needs to be addressed?
What are the proposed actions for addressing this concern?	What are the proposed actions for addressing this concern?
Who is going to take the lead on implementing each action?	Who is going to take the lead on implementing each action?
When will each action be implemented?	When will each action be implemented?

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